Judicial Information System Committee Meeting June 24, 2022

<u>DECISION POINT</u> – Appoint a Courts of Limited Jurisdiction- Case Management System (CLJ-CMS) Project Steering Committee Member

MOTION:

I move that the JISC appoint Frankie Peters, Court Executive Officer of Thurston County District Court, to the CLJ-CMS Project Steering Committee to replace outgoing committee member Paulette Revoir.

I. BACKGROUND

The Judicial Information System Committee (JISC) approved the establishment of a governing body for the Courts of Limited Jurisdiction Case Management System (CLJ-CMS) Project in April 2014, called the CLJ-CMS Project Steering Committee.

The CLJ-CMS Project Steering Committee consists of representatives of the courts of limited jurisdiction who have expressed an intent to use the statewide case management solution provided for the AOC for the courts of limited jurisdiction. They provide project oversight and strategic direction for the CLJ-CMS project over the life of the project. The CLJ-CMS Project Steering Committee plays a key leadership role within the project governance structure and is responsible for business decisions regarding the project and for making project recommendations to the JISC.

As stated in the CLJ-CMS Project Steering Committee Charter, the committee will not exceed ten members, and are all appointed by the JISC. Members will elect a chair of the Committee from their membership. Current membership can be found on the Project Steering Committee website and consists of:

- Two judicial officers nominated by the District and Municipal Judges Association
- Three court managers nominated by the District and Municipal Court Management Association
- Two Misdemeanant Probation Association representatives nominated by the Misdemeanant Probation Association
- Three Administrative Office of the Courts Members

II. Discussion

On May 2022, CLJ-CMS Project Steering Committee member Paulette Revoir resigned her position from the committee. She was nominated by the District and Municipal Court

Management Association (DMCMA). In order for a new member to be appointed to fill her position, the DMCMA sent a letter with their nomination that will be included in the JISC packet. This letter nominates Frankie Peters, Court Executive Officer of Thurston County District Court, to replace Ms. Paulette Revoir on the CLJ-CMS Project Steering Committee.

OUTCOME IF NOT PASSED –

If the JISC declines to appoint the new member of the CLJ-CMS Project Steering Committee, the committee will continue to operate with one less member and would not be in compliance with the membership stated in the CLJ-CMS Project Steering Committee Charter.